

# Housing Overview and Scrutiny Committee



SOUTH  
KESTEVEN  
DISTRICT  
COUNCIL



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Thursday, 6 June 2024 at 2.00 pm  
Council Chamber - South Kesteven House, St. Peter's Hill,  
Grantham. NG31 6PZ

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**Committee Members:** Councillor Lee Steptoe (Chairman)  
Councillor Zoe Lane (Vice-Chairman)

Councillor Matthew Bailey, Councillor Emma Baker, Councillor Anna Kelly,  
Councillor Bridget Ley, Councillor Penny Milnes, Councillor Habibur Rahman and  
Councillor Paul Wood

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## Agenda

This meeting can be watched as a live stream, or at a later date, [via the SKDC Public-I Channel](#)

1. **Public Speaking**  
The Council welcomes engagement from members of the public. To speak at this meeting please register no later than 24 hours prior to the date of the meeting via [democracy@southkesteven.gov.uk](mailto:democracy@southkesteven.gov.uk)
2. **Apologies for absence**
3. **Disclosure of Interest**  
Members are asked to disclose any interests in matters for consideration at the meeting.
4. **Minutes of the meeting held on 21 March 2024** (Pages 3 - 12)
5. **Announcements or updates from the Leader of the Council, Cabinet Members or the Head of Paid Service**

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Karen Bradford, Chief Executive  
[www.southkesteven.gov.uk](http://www.southkesteven.gov.uk)

- 6. Housing Overview and Scrutiny Committee Review** (Verbal Report)  
Cabinet Member for Housing to update the Committee.
- 7. Mutual Exchange Procedure** (Pages 13 - 35)  
This report details the Mutual Exchange decision making process and outlines the circumstances in which a Mutual Exchange can be refused.
- 8. Change4Lincs (C4L) update** (Pages 37 - 42)  
This report seeks to update Committee on the Change4Lincs partnership and the progress that has been made by the team.
- 9. Update on the Social Housing Decarbonisation Fund wave 2.1** (Pages 43 - 47)  
This report provides an update on the ongoing Social Housing Decarbonisation Fund project to upgrade South Kesteven District Council owned properties with energy efficiency measures.
- 10. Housing Compliance Figures Report** (Pages 49 - 55)  
This report seeks to update Committee on the status and progress of compliance figures in relation to the Council's social housing landlord function.
- 11. Earlesfield Grantham Project Update** (Pages 57 - 62)  
To update the committee on the progress of the Earlesfield Project, providing an overview of the project position, completed works and projected timescales.
- 12. Build and Acquisitions Update** (Pages 63 - 80)  
To provide an update to the Committee on the new build programme and acquisitions.
- 13. Integrated Housing Management System Implementation Update** (Pages 81 - 84)  
To update the committee on the progress of the Integrated Housing Management System Project
- 14. Corporate Plan 2020-23 Key Performance Indicators End-of-Plan and 2023/24 End-Year (Q4) Report** (Pages 85 - 104)  
This report outlines South Kesteven District Council's performance against the Corporate Plan 2020-23 Key Performance Indicators (KPIs) from January-March 2024, and presents a summary of overall performance over the lifecycle of the Corporate Plan 2020-23.
- 15. Empty Homes Strategy** (Pages 105 - 121)  
This report presents the updated Empty Homes Strategy. The Strategy was initially implemented in 2022 and has been updated to reflect changes in the national and local context, providing a framework for the Council's approach to reducing the number of Empty Homes within the district and mitigating their impacts.
- 16. Work Programme 2024/2025** (Pages 123 - 126)
- 17. Any other business which the Chairman, by reason of special circumstances, decides is urgent**